



SOFT-TECH GROUP OF INSTITUTIONS

SOFT TECH Education Society, Regd. Under Section 9(1) of 2012
An ISO Certified 9001: 2015, Ministry of Labour & Employment of Haryana
Ministry of Micro, Small and Medium Enterprises

APPLICATION FORM

Fill the form in **BLOCK CAPITAL LETTERS (English)** using **BLUE ink only**

1. Full Name of the Applicant (as per Certificate).....
2. Father's Name (as per certificate).....
3. Mother's Name (as per certificate).....
4. Complete Address for Correspondence to (do not repeat name).....

Paste one recent
passport size
photograph Please
do not pin &
staple

City.....State.....Pin Code.....Mob. No:-.....

5. Aadhar Card No:-...../...../.....

6. Category:-General:-.....SC:-.....BC:-.....Other:-.....

7. Date of Birth:-...../...../..... 8. Male/Female:-.....

9. Course Name:-..... 10. Duration:-.....

11. Details of Qualifying Examination

Class	Name Of Board / University	School Name/College	Year Of Passing	Marks Obtained	Total Marks	Per. (%)

DECLARATION BY THE APPLICANT:-

I have read all the rule and regulation of the institute and admission to the course applied for. I declare that the above information is true and correct to my knowledge and belief and I fully understand that my admission will stand cancelled if any information by me is found to be false or twisted.

Place: -

(Signature of Applicant)

Date:-.....

For Head Office Use Only

Admission No:-.....

Admission Date:-...../...../.....

Centre Code:-.....

Signature of Director With stamp

ACADEMIC RULES

- The candidate fills the application form completely and clearly otherwise the application will be rejected
- The registration is on a first cum first serve basis.
- If classes are not attending within 3 days of admission .The admission is rejected.
- Photo copy of all required documents is to submit with the application form
- Irrespective of age and position, the students is expected to maintain appropriate relation with the management & staff.
- Proper discipline has to be maintained within the centre premises. Any student found misbehaving will be restricted the centre.
- Fees once paid shall not be refunded
- The students when asked to meet the management with parent/ Guardian should follow the instructions strictly.
- Students should carry the identity card endorsed by the Head Office at all times within the centre premises.
- The students must attend all the theory and lab sessions regularly.
- A Student Identification Card (ID-Card) will be issued to all the registered students through the study centre at the beginning of the course, which has to be carried along with in the centre premises.
- Two recent passport size photos are to be pasted in the application form.

Parents Sign.

Students Sign.

Director Sign with Stamp

Centre Head Sign with Stamp

SGI